



2011

No.D- 18016/ 10/2010-GS

OFFICE OF THE REGISTRAR GENERAL, INDIA
(Government of India, Ministry of Home Affairs)
2/A, Man Singh Road, New Delhi – 110 011

Dated : 25-10-2010

QUOTATION CALL NOTICE

Sealed quotations are invited from intending firms for Annual Maintenance Contract (AMC) of the existing LAN System of total 206 LAN Nods (including all switches, hubs etc.) at four different locations of this office, namely, 2-A, Mansingh Road (75 Nods), Sewa Bhawan, R.K.Puram (50 Nod), West Block-1, R.K.Puram (60 Nods) and Pushpa Bhawan, Saket (21 Nods). The terms & conditions for the proposed AMC are as given below.

1. AMC will be on comprehensive basis covering all spares;
2. The firm finally entrusted with AMC (comprehensive) will be required to deposit security money of 10% of the AMC value, rounded up to nearest hundred, in the form of Bank Draft drawn on any Nationalised Bank in favour of Pay & Accounts Office (Census) payable at New Delhi;
3. The firm, besides providing preventive maintenance / routine check up once in every month, shall be required to rectify the complaints within 24 hours. In case, any unit remains idle for more than 24 hours due to non-repair or non-replacement of defective parts, the payment on proportionate basis for the said unit for whole month would be deducted from the AMC value.
4. The firm shall depute a residential engineer/mechanic at 2-A, Mansingh Road on all working days during 9.30 A.M. to 6.00 P.M. who would attend to all complaints at different locations and maintain a register prescribed by the office;
5. Payments towards AMC charges shall be released on quarterly basis on production of pre-receipted bills in duplicate together with satisfactory service report from the LAN Administrators of all the sites for the said period.

The firms, having sufficient experience in the maintenance of LAN System and agreeing to the above mentioned terms & conditions, should submit their quotations on plain paper along with papers in support of experience in sealed envelope on or before 08.11.2010 at 3.00 P.M. The quotations would be opened at 3.30 P.M. on 08.11.2010 in presence of the representatives of the firms, if any, present.

This office, however, reserves the right to reject any or all quotations without assigning the reason thereto.

(PURNENDU KANT)
UNDER SECRETARY(HQ)

Copy to:

1. The Firms as per List
2. Notice Board
3. Office Web Site