



Government of India
Ministry of Home Affairs
Office of the Registrar General, India
2/A, Man Singh Road, New Delhi – 110 011

Tender Notice No. D-18015/10/2009-GS

Dated: 02-02-2010

Sealed Tenders are invited in two bid system (Technical Bid & Financial Bid) from reputed manufacturers or their authorized dealers, **fulfilling the following minimum eligibility criteria and as per the terms & conditions given below**, only on prescribed form at **Annexure-III-A & III-B** for supply of LCD Projectors at the specified Directorates of Census Operations in different States/UTs as per the terms and conditions contained in the below mentioned paragraphs.

1. **ELIGIBILITY CRITERIA FOR BIDDERS:** The Bidders intending to participate in the tender process should fulfill the following minimum eligibility criteria:
 - (a) Average Annual Turnover of the Bidder should be more than Rs.10.00 Crore for the last three years (2006-07, 2007-08, 2008-09). Audited Balance Sheets and Income Tax Returns for 2006-07, 2007-08, 2008-09 as support paper should be submitted along with the Technical Bid;
 - (b) The Bidder must have undertaken and successfully completed at least three orders during last three years (2006-07, 2007-08, 2008-09), each valuing more than Rupees twenty five Lakhs, for the offices of Government of India / State Governments / Public Sector Undertakings / any other reputed companies & private concerns. Copies of such Supply Orders during last three years and delivery/installation certificates should be submitted along with the Technical Bid;
 - (c) The Bidder should have authorized Dealers / Branches at each State capital with well equipped workshop to undertake supplies as per requirement and provide after sales services during warranty period in case of any complaint. Addresses of authorized Dealers / Branches at each State capital/UT are to be enclosed with Technical Bid.
 - (d) The Bidder should be in a position to supply the item at the specified Directorate of Census Operation within 30 days of the supply order.
 - (e) The bidder should be ISO 9001 or ISO 1400 certified. A copy of the said certificate is to be enclosed with technical Bid.

Note: The Bidder should not have been blacklisted by any Central Government / State Government Offices.

2. **SCHEDULE OF OFFER:** Sealed Tenders are invited for the supply of LCD Projectors as indicated in the attached schedule of Quantity at **Annex – I** and as per the prescribed specification of Projectors (Schedule of Specification of Projectors) at **Annex - II**.

Note: Valuation of Bids will be done on the basis of estimated quantity of materials (Schedule of Quantity) contained in Annexure-I and Rates of the materials quoted by successful Bidder. Also, if there is a discrepancy between the unit price (rate) and total amount that is obtained by multiplying the unit price and estimated quantity, the unit price or the total amount, whichever is beneficial to the Purchaser, shall be taken into consideration.

3. **AVAILABILITY OF TENDER DOCUMENT:** Tender Document can be obtained from the Office of the Registrar General, India, 2-A, Mansingh Road, New Delhi on payment of Rs.500/- (non-refundable) in cash or by A/c payee Demand Draft drawn in any Nationalised Bank in favour of ‘Pay & Accounts Officer (Census)’ payable at **New Delhi**”. The same can also be downloaded from www.censusindia.gov.in (Tender). However, in this case the Bidder is required to enclose an A/c payee Demand Draft of Rs.500/- (non-refundable) drawn in any Nationalised Bank in favour of ‘Pay & Accounts Officer (Census)’ payable at ‘New Delhi’ failing which the bid shall not be entertained.
4. **DUE DATE:** Due date for submission of offer is on or before **3.00 P.M. on 23.02.2010** at **Office of the Registrar General, India, 2-A, Man Singh Road, New Delhi-110011**. Offers received after due date and time of submission shall not be considered. **The Technical Bids will be opened first on 23.02.2010 at 4.00 P.M. Bidders qualifying Technical Bid will be required to display their products and give presentation on features of the product before a committee of the ORGI. The Financial Bids will be opened on 26.02.2010 at 3.00 P.M. only in respect of those tenderers who qualify in the Technical bid and whose products would confirm to the requirement of the Purchaser(ORGI).**
5. **OFFERS:** Intending firms should submit their Technical Bid and Financial Bid in prescribed proforma at **Annex-III-A** and **Annex-III-B** respectively in separate sealed covers duly superscribed as “Technical Bid for the supply of LCD Projectors” and “Financial Bid for the supply of LCD Projectors” as the case may be and should be put together in a bigger sealed cover. It should be addressed to the purchaser i.e. “**The Under Secretary (HQ), Office of the Registrar General, India, 2-A, Man Singh Road, New Delhi-110011**”. If tenders are submitted by hand then sealed envelope must indicate TENDER NO. & DUE DATE OF OPENING and shall be deposited in the TENDER BOX provided for the purpose. If the tenders are sent by post, then tender must be sent in double covers. INSIDE COVER should have TENDER NO. & DUE DATE OF OPENING AND SEALED while OUTSIDE COVER should only bear address of the purchaser without mentioning tender number & due date of opening and need not be sealed. However, it will be the responsibility of the concerned bidder to ensure that the Bid sent by post is received by the Under Secretary(HQ) at least one day prior to the closing date so that the bid can be opened alongwith other bids in the prescribed time/date in presence of the authorized representatives of the bidders. The bidders should also ensure that envelopes containing bids should depict

the bidder's address as well. **TELEGRAPHIC/FAXED QUOTATIONS SHALL NOT BE ACCEPTED.**

6. **RATES:** Rates should be indicated in both FIGURES & WORDS including all charges like all taxes, loading-unloading, installation, freights etc. The rates quoted must be firm till six months of opening of the financial bid.
7. **VALIDITY:** Prices quoted must remain firm and offer should remain open for acceptance for minimum 180 days from the date of opening of Financial Bid.
8. **ERASING, OVER-WRITING AND CORRECTIONS:** Erasing, over-writing and corrections should be authenticated by the tenderer's signature. In case this has not been done, such offer is likely to be rejected. All pages in Technical / Financial Bid document & its enclosures are to be signed & stamped and then be serially page numbered by the 'Tenderer'.
9. **DELIVERY / COMPLETION SCHEDULE:** Within 30 days from the date of issue of Supply Order. Priority of work is to be decided by the Purchaser and the successful Bidder is to execute the same accordingly.
10. **LATE DELIVERY:** In case supplies are made after expiry of the delivery schedule then this office reserves the right to recover liquidated damage charges @ 0.5% of residual supply value per week. However, if the supplies are not effected within a period of 15 days from the scheduled date, the purchase will be made as per the condition laid in para 11.
11. **RISK PURCHASE:** In case of failure to supply within the stipulated schedule, as per para 10, this office reserves the right to undertake risk purchase at the cost of DEFAULTER. Any additional expenditure so incurred in undertaking risk purchase shall be recovered from the Defaulter. In this context, we also reserve our right to cancel part of the order and undertake risk purchase for this cancelled quantity depending on our need.
12. **EARNEST MONEY DEPOSIT (EMD):**
EMD is to be enclosed with Technical Bid. Conditions regarding deposit of EMD are as given below:
 - a. Bidders are required to deposit Rs. 1,00,000.00 (Rupees one lakh only) towards EMD in the form of Account Payee Demand Draft/Pay Order/Bank Guarantee of any Nationalised / Scheduled Bank drawn in favour of '**Pay & Accounts Officer (Census)**' payable at '**New Delhi**' along with Technical Bid.
 - b. Any bid without Earnest Money will be rejected by the Purchaser as non responsive.
 - c. Unsuccessful Bidder's Earnest Money will be discharged / returned as promptly as possible as but not later than 30 days after the expiration of the period of bid validity prescribed by the Purchaser.
 - d. The successful Bidder's Earnest Money will be returned after receipt of "Performance Security" from the Bidder or be adjusted towards "Performance Security" as per the condition laid in para 13.

- e. No interest will be payable by the Purchaser on the amount of the Earnest Money.
 - f. **Failure of the successful Bidder to comply with the requirement / supply order shall constitute sufficient grounds for the annulment of the award and forfeiture of the EMD, in which event the purchaser may make the award to the next lowest evaluated Bidder at the risk and cost of the successful Bidder.**
13. **PERFORMANCE SECURITY:** The successful Bidder awarded with the job shall be required to deposit Performance Security equivalent to 10% of the total value of the work order rounded up to next thousand within seven days from the date of receipt of work order, in the form of Account Payee Demand Draft / Bank Guarantee from a Nationalised / Scheduled Commercial Bank in favour of 'Pay & Accounts Officer (Census)' payable at New Delhi. On request of the Bidder, the Earnest Money Deposit will be adjusted against the Security Deposit payable by the bidder and bidder shall deposit the balance amount in the prescribed mode and specified time limit. If the Security Deposit is not paid within time specified, the Earnest Money Deposit of the bidder shall be forfeited. In such case, the ORGI shall be entitled to get the work executed from elsewhere and recover the consequential loss sustained from the bidder due to getting the work executed either through some other bidder or through the bidder selected through the process of re-tendering. The "Performance Security", shall be released by the Registrar General, India after two months of the date of completion of the supply as per Supply Order. No interest will be payable for "Performance Security". In the event of non-providing the services, the Performance Security shall be forfeited to the extent the services are not provided. Further, if the Purchaser has to get the services from any other Bidder because of failure to provide in full or part by the successful Bidder, the difference in payment may be made from such amount.
14. **PAYMENT:** Payment can be released against actual deliverables of the Supplier at different destinations and to the satisfaction of the Purchaser.
15. **SALES TAX / VAT CLEARANCE CERTIFICATE:** A copy of latest sales tax / VAT clearance certificate duly self-attested should be submitted along with offer.
16. **BANK CHARGES:** Bank charges, if any, shall be borne by the successful tenderer.
17. **DELIVERY & INSTALLATION:** The material should be properly delivered in conformity with the specification and properly installed at the destination location to the satisfaction of the concerned authority.
18. **LATE OFFER:** Any offer received after due date of opening and time are not acceptable.
19. **ATTENDING TENDER OPENING:** One representative of the tenderer who wishes to attend to the tender opening, is allowed to do so subject to presenting authorization letter from the tenderer.
20. **PROVEN SUPPLIER:** Please enclose copies of at least three supply orders and Completion/Installation Certificates received by you from offices of Government of

India / State Governments for supply of similar article valuing more than 25 lakhs in each case during last 3 (three) years as proof of proven vendor.

21. **GUARANTEE / WARRANTY:** The materials should carry minimum Guarantee / Warranty for 12 months from the date of completion of work. Those giving more years of warranty coverage will be given preference.
22. If any complaint in any office/Ministry in Government of India or State Governments regarding non-supply or poor supply and not replaced to the satisfaction of purchaser comes to our knowledge, your offer will be rejected.
23. **AWARD CRITERIA:** The purchaser shall award the Job Contract to the successful Bidder whose bid has been determined to be responsive and has been determined as the lowest evaluated bid on the basis of quoted rates for the estimated quantity of materials (**ANNEX-I**), provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily. The Purchaser shall however not bind to accept the lowest or any bid and reserves the right to accept any bid, wholly or in part. The Purchaser at its absolute and sole discretion reserves the right to award contract to one or more than one Bidder for the purposes as maybe necessary or expedient.
24. **PURCHASER'S RIGHT TO ACCEPT ANY BID AND REJECT ANY OR ALL BIDS:** The Purchaser reserves the right to accept any bid, and to annul the Tender Process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders on the grounds for the Purchaser's action.
25. **ARBITRATION:** The dispute or difference arising between the ORGI (The Purchaser) and the bidder to any matter pertaining this Tender, related work order and payment shall be referred to the sole arbitration by an Arbitrator appointed by the Registrar General, India & Census Commissioner or any person nominated by him. The decision of the Arbitrator shall be final and binding on the parties subject to the proviso that the Arbitrator shall give reasoned award.

SPECIAL NOTE:

1. Any ambiguity in the offer may lead to disqualification.
2. Conditional offer shall be summarily rejected.

Under Secretary (H.O)
Office of the Registrar General, India,
2-A, Man Singh Road,
New Delhi-110011.

ANNEX - I

REQUIREMENT OF MATERIALS (SCHEDULE OF QUANTITY)

S. No.	Description of materials	Location for supply	Estimated Qty	Rate	Total Amount
1	LCD Projector	Directorate of Census Operations, Andhra Pradesh, Posnett Bhawan, Tilak Road HYDERBAD - 500 001.	1		
2.	LCD Projector	Directorate of Census Operations, Arunachal Pradesh, Hamsilet Cottage, Lummawrie, Laitumkhrach, SHILLONG - 793 003	1		
3.	LCD Projector	Directorate of Census Operations, Assam, G.S. Road, Ulubari, GUWAHATI - 781 007	1		
4.	LCD Projector	Directorate of Census Operations, Bihar, Ekabana Chamber, Aditya Compound, Talpatra Lane, Near Ashok Cinema Hall, Budh Marg, PATNA - 800 001	1		
5.	LCD Projector	Directorate of Census Operations, Jharkhand, Manas Opp. Pahari Mandir Ranchi Hill, Ratu Road RANCHI - 834 001	1		
6.	LCD Projector	Directorate of Census Operations, Goa, Census House, Plot No.22, E.D.C. Complex, Patto Plaza, PANAJI - 403 001	1		
7.	LCD Projector	Directorate of Census Operations, Gujarat, Census Bhavan, Sector 10-A, Gandhinagar- 382 043	1		
8.	LCD Projector	Directorate of Census Operations, Haryana, Plot No. 2-B, Sector - 19-A, Madhya Marg, CHANDIGARH -	1		

		160 019			
9.	LCD Projector	Directorate of Census Operations,Himachal Pradesh,CGO Complex, "Himadri, B Block", Longwood, SHIMLA – 171 001	1		
10.	LCD Projector	Directorate of Census Operations,Jammu & Kashmir, Hotel Khayam Building, Bishember Nagar, SRINAGAR - 190 001	1		
11.	LCD Projector	Directorate of Census Operations, Karnataka, Kendriya Sadan, E & F Wing, 7th Floor, 17 th Main Road, IInd Block, Koramangala, BANGALORE - 560 034	1		
12.	LCD Projector	Directorate of Census Operations, Kerala,C.G.O. Complex, Poongulam, Vellayani P.O. THIRUVANANTHAPURAM - 695 522	1		
13.	LCD Projector	Directorate of Census Operations, Madhya Pradesh, Janganana Bhavan, Area Hills, Jail Road, BHOPAL - 462 004	1		
14.	LCD Projector	Directorate of Census Operations, Chhatisgarh, M-13, Anupam Nagar, RAIPUR-492 007	1		
15	LCD Projector	Directorate of Census Operations, Maharashtra, Exchange Bldg., 2 nd Floor, Sir Shivsagar Ram Gulam Marg, Ballard Estate, MUMBAI - 400 001	1		
16	LCD Projector	Directorate of Census Operations,Manipur, Prompat Office complex, Opposite Mini Sectt., Near	1		

		Panchayat Office, IMPHAL EAST – 795 005			
17	LCD Projector	Directorate of Census Operations, Meghalaya, 'Marwein Building', Dhankheti, SHILLONG – 793 003	1		
18	LCD Projector	Directorate of Census Operations,Mizoram, Hrangbana Building, Chanmari, Aizawl – 796007	1		
19	LCD Projector	Directorate of Census Operations, Nagaland, Bayavu Hills, KOHIMA - 797 001	1		
20	LCD Projector	Directorate of Census Operations, Orissa, Janaganana Bhawan, Janpath, Unit - IX, Bhoi Nagar PO, Bhubaneswar - 751 007	1		
21	LCD Projector	Directorate of Census Operations, Punjab, Janganana Bhawan,Plot No. 2-B, Sector 19-A,Madhya Marg, CHANDIGARH - 160 019	1		
22	LCD Projector	Directorate of Census Operations, Rajasthan, Janganana Bhawan, 6B, Jhalana Dungri, JAIPUR - 302 004	1		
23	LCD Projector	Directorate of Census Operations, Sikkim, Near Army Convoy Ground, Tadong, GANGTOK - 737 102	1		
24	LCD Projector	Directorate of Census Operations, Tamil Nadu, 'E' Wing, 3rd Floor, Rajaji Bhavan, Besant Nagar, Chennai - 600 090	1		
25	LCD Projector	Directorate of Census Operations, Tripura, 210/D, Office Lane, AGARTALA - 799 001	1		
26	LCD Projector	Directorate of Census Operations,	1		

		Uttar Pradesh, Dollar Bhawan, Lekhraj Market III Indira Nagar, LUCKNOW - 226 016			
27	LCD Projector	Directorate of Census Operations,Uttarakhand, 16, Rajpur Road, DEHRADUN-248 001	1		
28	LCD Projector	Directorate of Census Operations, West Bengal, 20-B, 10 th Floor, Abdul Hameed Street, KOLKATA - 700 069	1		
29	LCD Projector	Directorate of Census Operations, Andaman & Nicobar Islands, 10 Church Lane, PORT BLAIR – 744 102	1		
30	LCD Projector	Directorate of Census Operations, Chandigarh U.T., Janganana Bhawan, Plot No. 2B, Sector 19A, CHANDIGARH - 160 019	1		
31	LCD Projector	Directorate of Census Operations, Delhi, Pushpa Bhawan, Madangir, New Delhi .	1		
32	LCD Projector	Directorate of Census Operations, Puducherry, 250, II Floor, Jawaharlal Nehru Street, PONDICHERRY - 605 001	1		
		TOTAL	32		

SCHEDULE OF SPECIFICATION OF MATERIALS

Sl. No.	Name of the Items	Detailed Specification including make etc.	
1	LCD Projectors	Display type	LCD
		Brightness	3000 ANSI
		Inbuilt Audio	Minimum 5 Watts.
		Digital Input	HDMI
		Keystone correction	Auto, Vertical, Manual, Horizontal
		Video Connectivity	S.Video, Composite Video.
		Computer In-put	Minimum 2 computers to be connected.
		USB	USB input port – for PC less presentation.
		Wireless	Wireless facility should be available.
		Weight	Less than 5 Kg.

PRESCRIBED PERFORMA FOR TECHNICAL BID.

With Reference to Tender Notice No.D-18015/10/2009-GS Dated 02-02-2010, the undersigned furnishes below / encloses herewith following details / documents as part of 'Technical Bid' for consideration.

1. **Name of the Manufacturer/Dealer** -----
2. **Confirmation regarding supply as per prescribed Specification of materials (Annex-II)** -----Yes / No
3. **PERIOD OF VALIDITY OF OFFER PRICE** (in days):
4. **Period of Guarantee / warranty offered for the material:**
5. **DELIVERY SCHEDULE:**
6. **EARNEST MONEY DEPOSIT:** Draft/Bank Guarantee Number:
Date of Issue:
Name of the Bank:
7. **DOCUMENTS ENCLOSED:** (Copies are to be self attested / stamped)
 - (a) Cash Receipt of Rs. 500/- from ORGI towards cost of the Tender (if Tender Form purchased) or A/c payee Demand Draft of Rs.500/- (if Tender Form downloaded from Web Site) drawn in any Nationalised Bank in favour of 'Pay & Accounts Officer (Census)' payable at 'New Delhi';
 - (b) EMD of Rs. 1,00,000.00 (Rupees one lacs only) in the form of A/C payee Demand Draft/Pay Order of any Nationalised / Scheduled Bank drawn in favour of 'Pay & Accounts Officer (Census)' payable at 'New Delhi';
 - (c) Copies of Audited Balance Sheets of the firm for last three years (2006-07, 2007-08, 2008-09);
 - (d) Copies of Income Tax Returns for 2006-07, 2007-08, 2008-09;
 - (e) A copy of latest sales tax / VAT clearance certificate duly self-attested/stamped;
 - (f) Copies of at least three supply orders valuing more than 25 lakhs /completion certificates during last 3 years (2006-07, 2007-08, 2008-09);
 - (g) List of addresses of authorized Dealers / Branches at different State/UT capitals;
 - (h) Self Certificate duly signed by the tenderer that the tenderer is not currently black listed either by ORGI or any other Central Government / State Government Department / Public Sector Undertakings.
 - (i) Copy of the ISO 9001 or ISO 14000 certificate for the Bidder.

Signature.....

Name.....

Name of the Manufacturer/ Authorised Dealer.....

Stamp.....

PRESCRIBED PERFORMA FOR FINANCIAL BID.

With Reference to Tender Notice No Dated D-18015/10/2009-GS dated 02-02-2010, the per unit rate (inclusive of taxes, transportation etc.) and total cost for our Bid quantity are as given below:-

1. **Name of the Manufacturer/Dealer** -----

2. **Item-wise Details as per requirement mentioned at Annex-I:**

S. No.	Description of materials	Estimated Qty	Rate (all inclusive) (In both figures and words)	Total Cost for the Bid Quantity. (In both figures and words)
1	LCD Projectors (As per Specification in Annex-II)	32		

Total Amount: -----

I agree to the terms and conditions as mentioned in the Tender Notice No Dated D-18015/10/2009-GS dated 02-02-2010 issued by the Government of India, Office of the Registrar General, India, 2-A, Mansingh Road, New Delhi-110011.

Signature.....

Name.....

Name of the Manufacturer/Authorised Supplier.....

Stamp.....