



OFFICE OF THE REGISTRAR GENERAL, INDIA
(Government of India, Ministry of Home Affairs)
2/A, Man Singh Road, New Delhi – 110 011

No. D-19011/1/06 – GS

Dated: 06.04.2011

TENDER ENQUIRY NOTICE

Subject: Quotation for procurement of Samsung Toner for Samsung Digital copier & Multifunctional Office machine model- SCX 4521F/XIP – Regarding.

This office proposes to purchase Samsung Toner for Samsung Digital copier & Multifunctional Office machine model- SCX 4521F/XIP for regular use in this office.

Interested bidders are requested to quote their best rate of Toner in the proforma indicated below, in sealed envelope.

S. No.	Items/Description	Rate per unit	VAT/Tax, if any	Total cost per unit including VAT/Tax
1	Samsung Toner for Samsung Digital copier & Multifunctional Office machine model- SCX 4521F/XIP			

The rate should be valid for a minimum period of one year. The VAT/TAX amount/percentage (%) should be shown separately in the quotation, if any. The rate/quotation in sealed cover should reach this office by 18.04.2011 (3.00 P. M.), which would be opened on the same day at 3.30 P. M. Quotations received beyond the prescribed date and time will not be entertained. This office will have the right to reject any or all quotations without assigning any reason therefor.

(Purnendu Kant)
Under Secretary (HQ)

Encl. – List of the Firms/Suppliers