



OFFICE OF THE REGISTRAR GENERAL, INDIA
(Government of India, Ministry of Home Affairs)
2/A, Man Singh Road, New Delhi – 110 011

N0.D-13017/01/2011-GS

Dated: 17.10.2011

To

As per list

Subject: Repair/maintenance of Room Heater/Heat Convector and Hot case-reg.

Sir,

Sealed quotations are invited in **attached Proforma** for repair/maintenance of room heater/Heat convector and Hot cases at four different locations i.e.Pushpa Bhawan, Sewa Bhawan, West Block-I R.K.Puram and Mansingh Road,New Delhi in the office.

The quotations, indicating rates (inclusive of taxes etc.) for each of the items should reach the under signed **latest by 3.00 p.m. of 31.10.2011**. These rates should remain valid till the end of ensuing winter season. Quotations received after the specified date/time shall not be entertained. Quotations shall be **opened on the same day at 3.30 p.m.** in presence of the firms or their representatives, if any.

This office reserves the right to reject any or all tenders without assigning any reason thereof.

Yours faithfully

(S.P. SINGH)
ASSISTANTANT DIRECTOR

Copy to:

1. As per list of the firm.
2. Notice Board.
3. ORGI's Web. site.

(S.P. SINGH)
ASSISTANTANT DIRECTOR

PROFORMA FOR THE RATES (INCLUSIVE TAXES)

Sl.No.	Name of items / job.	Rates (in Rs.) inclusive Of taxes.
1.	2000 watts Element for Heat convector	
2.	1500 watts element for Hot case	
3.	Element for Heater	
4.	Thermostat for Heat convector	
5.	Thermostat for Hot case	
6.	Motor winding for Heat Convector	
7.	Heat convector fan blade	
8.	Heat convector rotary switch	
9.	Heat convector motor	
10.	Over load, Protection unit	
11.	15 Amps. Top/plug (ISI Mark)	
12.	5 Amps. Plug (ISI Mark)	
13.	3 Coire main lead (ISI)	

Signature.....

Name.....

Firm's Name (With Seal).....