



OFFICE OF THE REGISTRAR GENERAL, INDIA
(Government of India, Ministry of Home Affairs)
2/A, Man Singh Road, New Delhi – 110 011

No. D-15014/17/2011 – GS

Dated: 15.11.2011

QUOTATION FOR CD-R & RW and DVD-R & RW

This office proposes to purchase CD-R & RW and DVD-R&RW of reputed makes like Moser Baer, Sony & HP and envelopes for CDs (used as CD container) in large numbers as required from time to time by this office. The requirements of above items, in large quantities, are also expected from our Data Centres – Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Delhi, Gandhinagar, Guwahati, Hyderabad, Jaipur, Kolkata, Lucknow, Mumbai, Patna, Thiruvananthapuram, Raipur, Ranchi of the respective Directorate of Census Operations located at above mentioned State capitals. The specification of the items is as given below: -

S. No.	Items	Specifications
1	CD-R with jewel case	80/700 MB/52X (Company Pack)
2	CD-RW with jewel case	80/700 MB/4X-10X (Company Pack)
3	CD-R without jewel case	80/700 MB/52X (Company Pack)
4	Paper envelopes	used as CD container
5	DVD-R with jewel case.	4.7GB/1 X-16X (Company Pack)
6	DVD-RW with jewel case.	4.7GB/4X (Company Pack)

You are, therefore, requested to quote your best rates including all **(in the attached proforma)** for supply of the above mentioned items to this office and Data Centres located at above mentioned State capitals. The rate should be valid for the minimum period of six months. The rate/quotation should reach this office by **25.11.2011 by 3.00 P. M.** and **opened on the same day at 4.00 P. M.** Sealed quotations received beyond the prescribed date and time will not be entertained. This office will have the right to reject any or all quotations without assigning any reason therefor.

(Purnendu Kant)
Under Secretary (HQ)

To:
Firms/Suppliers, as per list

Quotation No. D-15014 /17/ 2011-GS dated: 15.11.11

PROFORMA

S. No.	Items	Rate per piece including all (taxes, freight, transportation, etc.) for ORGI at New Delhi	Any additional charge for supply, if any, to Data Centres outside Delhi.
1.	CD-R with jewel case: [80/700 MB/52X (Company Pack)] (i) Moser Baer (ii) Sony (iii) HP		
2.	CD-R without jewel case: [80/700 MB/52X (Company Pack)] (i) Moser Baer (ii) Sony (iii) HP		
3.	CD-RW with jewel case: [80/700 MB/4X-10X (Company Pack)] (i) Moser Baer (ii) Sony (iii) HP		
4.	Paper envelopes (used as CD container)		
5	DVD-R with jewel case: [4.7GB/1 X-16X (Company Pack)] (i) Moser Baer (ii) Sony (iii) HP		
6	DVD-RW with jewel case: [4.7GB/4X (Company Pack)] (i) Moser Baer (ii) Sony (iii) HP		

**Signature & Stamp
of the firms/Supplier**