



**MOST URGENT**  
**BY SPEED POST**

OFFICE OF THE REGISTRAR GENERAL, INDIA  
(Government of India, Ministry of Home Affairs)  
2/A, Man Singh Road, New Delhi – 110 011

**Tender Notice No.D-18015/15/2011-GS Dated 08-08-2012**

The President of India invites sealed tenders for supply of Antivirus Software of reputed make (like Macfee, Norton, Caspersky, quick Heal ect.) in the prescribed format enclosed. Intending firms, who will be in a position to supply the abovementioned Software preferably within 15 days of issue of Supply Order, may submit their sealed quotations containing their rates, inclusive of taxes, delivery charges **alongwith an EMD of Rs.5,000/-** in the form of Demand Draft or Pay Order drawn in any nationalized Bank in favour of "Pay and Accounts Officer (Census), New Delhi." Failure of the selected firm to comply with the requirement/Job Order will lead to forfeiture of the EMD.

**Other terms and conditions are as given below:-**

1. Sealed Quotations in the prescribed proforma should reach the undersigned **latest by 3.00 P.M. of 22-08-2012.**
2. Quotations received after the specified date/time shall not be entertained.
3. Quotations shall be **opened on the same day at 3.30 P.M.** in presence of the firms or their representatives, if any.
4. The rates quoted should remain valid at least for a period of six months, from the date of opening of tender.
5. The details of maximum delivery period should be mentioned in the quotations.
6. A copy of latest Sales tax/VAT clearance certificate duly self-attested should be submitted alongwith the quotation.
7. Bank charges, if any, shall be borne by the successful tenderer.
8. The material should be properly delivered in conformity with the specification and properly installed to the satisfaction of the concerned authority.
9. This office reserves the right to reject any or all without assigning any reason therefore.

**(PURNENDU KANT)**  
**Under Secretary(HQ)**  
Phone No. 23071520

**Copy to:-**

1. As per list of the firms.
2. Notice Board.
3. Office Web Site

**Proforma for the rates for Anti Virus Software**

S.No.	Name of the Brand	Rates for Single User License				Rates for Multiple Users License (No. of Users to be mentioned)			
		Unit Rate	Taxes (if any)	Installation Charges (if any)	Total	Unit Rate	Taxes (if any)	Installation Charges (if any)	Total
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									

(Signature of the Firm's representative)

Name of the Firm\_\_\_\_\_

Seal of the Firm\_\_\_\_\_

E.Mail I.D.\_\_\_\_\_

Telephone No.\_\_\_\_\_

Fax No.\_\_\_\_\_