



जनगणना कार्य निदेशालय, पश्चिम बंगाल
Directorate of Census Operations, West Bengal



जनगणना भवन

JANGANANA BHAWAN

आई. वि.- 199, सेक्टर- III, सॉल्ट लेक सिटी, कोलकाता-700 106

IB-199, SECTOR-III, SALT LAKE CITY, KOLKATA-700 106

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No. NPR-24006/National/2011/Vol-II (Part)/

Dated: 19.07.2011

TENDER NOTICE FOR PRINTING OF NPR FORMS

Sealed Tenders are invited in the enclosed format from eligible reputed **Offset** Printing Presses for printing (both with and without paper) of 25 (Twentyfive) Lakhs of NPR (Biometry-KYR+) Forms (as per sample) to be used during Biometric Operations for preparation of National Population Register in West Bengal. Specifications for printing are as under:

1. **Paper to be used:** 70 GSM good quality printing paper. Brand name and type of paper to be used for printing of the forms should clearly be stated in the tender documents. Sample of the paper should also be submitted along with the tender documents.
2. **Size of the paper and printing area:** A-4 sized paper with both side printing.
3. **Colour of printing:** Black & White.
4. **Other terms and conditions :** -

(A) The press should have an annual turnover of Rs. 5 (five) lakhs and above in the last 3 years and be able to print at least 1(one) lakh forms daily in the form of 500 sheet packets.

(B) The press should also be ready to supply additional KYR+ Forms within six months at the same rate.

(C) KYR+ Forms will be printed in Bengali, English and Hindi languages separately as per requirement.

The sealed quotations super-scribing **QUOTATIONS FOR PRINTING OF NPR FORMS** should reach to this Office latest by **3.00 p.m.** of **03.08.2011**. The tender will be opened on **4.00 p.m.** of **03.08.2011** in the Office premises in the presence of the Bidders or their authorize representatives, if any. The Bidders will have to deposit a Demand Draft of Rs. 20,000/- (Rupees Twenty Thousands only) from any Nationalised / Scheduled Commercial Bank drawn in favour of -Director of Census Operations, West Bengal, payable at -Kolkata as Bid Security / Earnest Money Deposit (EMD) along with the quotations. The EMD of the unsuccessful bidders shall be returned within 30(thirty) days of the bid validity period. The same shall be forfeited if the tenderers withdraw their offer after the tender opening during the bid validity period. The Government shall not be liable for payment of any interest on EMD or any depreciation thereof. The bidders will have to submit self certified copies of their own valid IT clearance, Sales Tax/VAT clearance certificate and other relevant documents in support of their credentiality of being registered firm in the field of printing. The successful Bidder will have to deposit 5% amount of the total work order value to this office in the form of Demand Draft from any Nationalised / Scheduled Commercial Bank drawn in favour of -Director of Census Operations, West Bengal payable at -Kolkata as -Performance Security and the same will be refunded after complete and successful supply of the entire material as ordered.



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al, however, reserves the right to accept or reject the lowest or any
of.

- i) Proforma for submission of quotation
- ii) Sample form

Sd/-

(D. Ghosh)
Director

To,

- 1) All Listed Printing Presses.
- 2) All Members of Tender/Purchase Committee & Dealing Hand
- 3) Office Notice Board (Salt Lake, Behala, Badu)
- 4) ORGI website: www.censusindia.gov.in

TENDER FORM FOR PRINTING OF NPR(Biometric-KYR+) FORMS



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The Director
Directorate of Census Operations, West Bengal,
Janganana Bhawan, IB ó 199, Sector ó III
Salt Lake City, Kolkata ó 700106.

Sub: Tender notice No.NPR-24006/National/2011/Vol-II(Part) dated:for
printing of NPR(KYR+) forms ó submission of quotation thereof.

Sir,

With reference to tender notice No.NPR-24006/National/2011/Vol-II(Part)/ dated:for printing of
NPR(Biometric-KYR+) forms, I/We hereby submit our best rates as follows :

Scope of Work	Specification	Rate per page (both sides) with paper (in. Rs.)	Total Cost for 25,00,000 copies	Rate per page (both sides) without paper (in. Rs.)	Total Cost for 25,00,000 copies
Printing of NPR (Biometric-KYR+) forms	As per sample (A4 size) on 70 GSM good quality paper				

Earnest money of Rs.20,000/- (Rupees Twenty Thousand only) by means of Demand Draft bearing No.
dated drawn from (bank)..... in favour of the óDirector, Directorate of Census
Operations, West Bengal, Kolkataö is enclosed herewith as desired.

I/We possess the experience of printing of forms supplied to the following organisation (please give the Name, Address and
Phone Number of organisation)

.....
.....
.....

The following items/documents are enclosed.

- i) Copy of Income Tax returns for the last 3(three) years (self attested).
- ii) Copy of Sales Tax, VAT clearance certificate (self attested).
- iii) Self certification to the effect that the firm is not black listed by Central Government.
- iv) Copy of Profit & Loss statement for the last 3 (Three) Years (self attested).
- v) Sample of paper on which forms will be printed.
- vi) (Any other documents)

I/We am/are do hereby agree to abide by the terms and conditions stipulated in the above tender notice and the rates quoted
above is final.

I/We hereby undertake that I/We am/are bound to obey the instructions/guidelines issued by the Census Directorate, WB, to this
effect till completion of the entrusted work satisfactorily.

In case any loss sustained to Government in this regard from our part, I/We am/are liable to bear the entire cost.

(Signature of Tenderer)

Place :.....
Date :.....

Name, Address and Phone No. with office seal



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