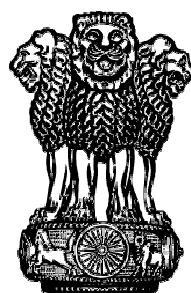




Census of India

Office of the Registrar General & Census Commissioner, India



सत्यमेव जयते

**PRE – BID QUERIES AND CLARIFICATIONS ON THE RFP
FOR
APPOINTMENT OF SURVEY AGENCY(S) FOR ANNUAL HEALTH
SURVEY**

Office of Registrar General and Census Commissioner,
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1. PREBID QUERIES & RESPONSE FROM ORGI

Sl. No.	Pg. No.	Clause #	Query	Name of the Firm	Response from ORGI
1.	4	Clause 1.2 Overview of AHS	It is mentioned that villages having population beyond 2000 will be selected. Is the population figure of 2000 for a village according to 2001 Census or current estimated population	<ul style="list-style-type: none"> • Nielsen. 	<p>All the population figures are based on 2001 Census.</p> <p>In cases where the size of the village is greater than 2000, the village has been divided in equal segments, not exceeding 2000, and one of these segments has been selected randomly as the sample unit. However, the actual population in some of the villages/segments may exceed 2000.</p>
2.	6	Clause 1.3 row 9	As per TOR, Earnest Money of Rs. 5,00,000/- has to be deposited along with the technical proposal. You may be aware that Non-Government Organizations function on the basis of No profit- No-Loss principle and this amount is very huge for an NGO like ours and may be for others too. It may not be feasible for us to deposit this amount prior to the sanction of the project as it may involve several complications in raising Rs. 5.0 lakhs for submission of the Tech.	<ul style="list-style-type: none"> • HARYALI Centre for Rural Development • Indian Institute of Public Opinion (P) Ltd. 	No change in this clause

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Sl. No.	Pg. No.	Clause #	Query	Name of the Firm	Response from ORGI
			Proposal.		
3.	6/ 25	Clause 1.3 row 14 and Clause 9 sub clause q	The restriction on companies to be allowed to apply for not more than three zones should be removed. It is suggested this should be replaced with a clause to allow all the companies to bid for all the zones with a restriction of not more than of 2 to 5 zones being allotted to any one agency. This would significantly enhance the choice available with ORGI.	<ul style="list-style-type: none"> Development and Research Services (DRS) 	No change in this clause. However, for details please refer to the section ' Key Decisions Taken' in this document
4.	7	Clause-2 row2 of the table on Pre-qualification	Our organization has already applied for PAN as well as Service Tax Registration No, but yet to receive the same.	<ul style="list-style-type: none"> Mother's Organisation on Total Health, Education &Research 	No change in this clause
5.	7	Clause-2 row4 of the table on Pre-qualification	To make a favourable balance between turnover and experience in household survey, the household survey size should be increased to more than 5000 and the annual turnover to be brought down proportionately.	<ul style="list-style-type: none"> DRS 	No change in this clause
6.	8	Clause 3 under training	What will be the duration of State level training	<ul style="list-style-type: none"> Nielsen 	It is estimated that there will be about 2-3 trainings per year with a duration of around 4-5

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Sl. No.	Pg. No.	Clause #	Query	Name of the Firm	Response from ORGI
					days each.
7.	9	Clause 3 under Canvassing of Schedules point 6	Are we doing this house listing exercise prior to the base line survey or are we supposed to do it with the baseline survey with the same team?	• Research & Development Initiative	House listing exercise will be carried out before the start of the canvassing of the schedules by the same team undertaking the field survey in the unit.
8.	11	Clause 3.1	Deliverable from the agency as well from ORGI may be listed.	• Nielsen	All the required deliverables have already been provided in the RFP (Ref: Section 4 on pg 11-12)
9.	13	Clause 5 sub points	When will Bank guarantee of 30% of the first year cost be released	• Dr. Padam Singh/ EPOS health-India	This will be released at the time of payment of second instalment in the first year
10.	13	Clause 5 sub points	Standardized payment for all 3 years	• Dr. Padam Singh/ EPOS health-India	Payment terms would remain the same – these have already been mentioned in the payment schedule provided in the RFP
11.	13,24	Clause 5 sub points and clause 9 point e	In para 5. of RFP under " Payment Schedule" SI No. 1 it is mentioned that 30% will be paid against the bank guarantee of the same amount. But in para 9. of RFP in sub section e it is mentioned that performance guarantee will be 10% of the total approved budget. These 2 statements are	<ul style="list-style-type: none"> • Dr. Padam Singh/ EPOS health-India • Indian Institute of Development Management 	<p>These are two separate clauses:</p> <ul style="list-style-type: none"> • 30 % bank guarantee is against the 'advance payment' to be made during the first instalment of the first year • 10% performance bank guarantee is on account of

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Sl. No.	Pg. No.	Clause #	Query	Name of the Firm	Response from ORGI
			creating confusion. Pl. try to adopt standard norms for performance guarantee as is done by World Bank which is normally 50% of the first instalment. Even MoHFW followed the same criteria for Performance Guarantee.		'performance security' which would be renewable every year
12.	14	Clause 6.2	As the bid has asked for cost on per HH basis, whether the payment would be on basis of actual number of Households surveyed, or that mentioned in the RFP based on the assumptions.	<ul style="list-style-type: none"> • Dr. Padam Singh/ EPOS health-India 	Payments would be based on actual number of Households surveyed
13.		Clause 7.3 sub clause IV of Detailed Evaluation Criteria	Should the weightage for technical score (60%) and financial score (40%) as provided in the RFP, be modified to 80-20 or 70-30.	<ul style="list-style-type: none"> • Indian Institute of Development Management • EPOS Health India 	<ul style="list-style-type: none"> • There shall be no change as far the weightage of the Technical as well as Financial scores are considered. • However, Clause 7.3 sub clause IV of Detailed Evaluation Criteria shall be read as follows: $0.60 * \text{Technical Score} + (L1/L)*40$ Where, L1 = Lowest Financial Bid L = Financial Bid of the Agency

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Sl. No.	Pg. No.	Clause #	Query	Name of the Firm	Response from ORGI
14.	24	Clause point d 9	You have asked Rs. 5.00 Lakh as earnest money for each bid. At some place it is mentioned that an agency can submit bids for three zones but he will be assigned at maximum of 2 zones. Therefore it becomes logical that the agency should only submit Earnest money only Rs 10.00 Lakh for three bids. Its huge money to be locked. We are serious in bidding. PI do not lock huge money only as earnest money.	<ul style="list-style-type: none"> Indian Institute of Development Management Gallup 	<p>No change in this clause</p> <ul style="list-style-type: none"> A separate EMD for Rs. 5 Lakh shall be payable for each zone that the organization bids for.
15.	24	Clause point d 9	EMD in case of successful bidders, it is mentioned that EMD amount will be adjusted against the Bank guarantee. It is suggested that EMD be returned and Bank Guarantee be obtained for the required some to avoid the mix-up and confusion	<ul style="list-style-type: none"> Dr. Padam Singh/ EPOS health-India 	Suggestion is acceptable. Agencies have the option of either getting the EMD amount adjusted against bank guarantee or get the EMD amount returned.
16.	42	Annexure 3	Norm of covering 10 Households per day by a team of 2 persons will also hold good for 2nd and 3rd year.	<ul style="list-style-type: none"> Dr. Padam Singh/ EPOS health-India 	Work load during the updation surveys shall be more or less the same as during the baseline survey, even after inclusion of some supplementary schedules. Some of the information

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Sl. No.	Pg. No.	Clause #	Query	Name of the Firm	Response from ORGI
					collected during the baseline survey will not be collected subsequently
17.	43	Annexure 3 under Core team Annexure 3 under Field Survey Team	<ul style="list-style-type: none"> • Can we provide the same core team for multiple zones? • Whether one Team Leader can be proposed for 2 zones • Whether one Senior data analyst can be proposed for 2 zones 	<ul style="list-style-type: none"> • Dr. Padam Singh/ EPOS health-India • Development and Research Services 	<ul style="list-style-type: none"> • For those applying for allocation of one zone only, one dedicated team has to be deployed, even if they are applying for two or more zones. • For those applying for allocation of two zones, two dedicated teams will have to be deployed, even if they are applying for three zones.
18.	43	Annexure 3: Core Team	Can the qualification for Trainer-cum-Coordinator also include Post Graduation in Social Sciences / Health Management	<ul style="list-style-type: none"> • Gallup 	Suggestion has been accepted
19.	43	Annexure 3: Core Team	Is it necessary to have MCA background (i.e. Senior Data Analyst) for handling of AHS Software/ computing devices?	<ul style="list-style-type: none"> • EPOS Health India 	The Senior Data Analyst qualification shall be as follows: “Post Graduate in Statistics/ Mathematics/ Economics/ IT with at least 4 years of experience in data base administration. With experience of working on open source platform (e.g. Java/ Postgres)”
20.	45	Annexure 3 under Core	Data Entry package is in which programme. Is it going to be	<ul style="list-style-type: none"> • Research & Development Initiative 	Data entry package will have the feature of entering data in single entry mode with

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Sl. No.	Pg. No.	Clause #	Query	Name of the Firm	Response from ORGI
		team	single entry or double entry?		appropriate validations and checks. However the selected survey agency would be fully responsible for ensuring 100% quality of data collected and entered in the package.
21.	47	Annexure 3 under Field Survey Team point 2	Is Survey Agency required to do translation of the questionnaire in local language or will the questionnaire will be strictly in English?	• Research & Development Initiative	The questionnaire will be in English In case of requirement of regional language questionnaire – ORGI shall provide the same
22.	49	Annexure 4	Size of different questionnaires to be used in the survey in each year	• Dr. Padam Singh/ EPOS health-India	Draft schedules were shown to all during the pre bid. There could be additions of about 10-15 questions in the final schedules
23.	49	Annexure 4 under Paper-based Baseline Survey point 3	What will be the age group of currently married woman? 15-49 years or 15-44 years	• Nielsen	15-49 yrs as specified in the RFP (Ref: Annexure 4, pt. 2a)
24.	50	Annexure 4 under finalization of Data Sets & Preparation of Fact Sheets	Whether the fact sheet format and software to generate fact sheets will be provided by ORGI	• Nielsen	Yes, the format and software to generate fact sheets (i.e., AHS application) will be provided by ORGI

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Sl. No.	Pg. No.	Clause #	Query	Name of the Firm	Response from ORGI
25.	50	Annexure 4 under Printing & Distribution of Paper Schedules	Will ORGI provide printed copies of for all sampled households in the zone or is the SA supposed to print the required number?	• Research & Development Initiative	Yes, ORGI would provide printed copies of the schedules (questionnaires) to the SA through the State Directorates
26.		General	Whether the agency is required to print the fact sheets? If yes, the quantity to be printed?	• Nielsen	No, the selected agencies would only be required to provide ORGI the soft copy of the fact sheets. Printing shall be done by ORGI itself
27.		General	<ul style="list-style-type: none"> • Whether organization can apply in consortium/joint venture • Please allow consortium to bid for the project in case the prime bidder meets the annual turnover criteria 	<ul style="list-style-type: none"> • Vinay Pratap Singh • Council for Economic & Social Research. 	Bidding by way of consortium or joint venture is not allowed
28.		General	The survey period is 3 years and approximately 2 lakh HHs are required to be covered every year. Therefore for computation of per HH cost in the financial bid, should the divisor be 2 lakhs or 6 lakhs?	• Dr. Padam Singh/ EPOS health-India	The agency is required to provide Cost per HH which would be applicable for all the three years
29.		General	Is there a different tender document apart from RFP	• Research & Development Initiative	No
30.	7	Clause- 2 row 3 of the table on Pre-	The firm doesn't meet Rs. 5 Crore annual turnover criterion	• Mother's Organisation on Total Health, Education	For revised turnover criteria for pre-qualification please refer to the section 'Key Decisions

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Sl. No.	Pg. No.	Clause #	Query	Name of the Firm	Response from ORGI
		qualification		&Research • HARYALI Centre for Rural Development • Indian Institute of Development Management • Vinay Pratap Singh • Indian Institute of Public Opinion (P) Ltd. • Society for Applied Research in Humanities	Taken' in this document.
31.	16	Clause-2 row 3 of the table on Pre-qualification and Clause 7.2 of Detailed Evaluation Criteria	• In para 2. of RFP under "Prequalification/ Eligibility Criteria" at Sl. No. 3 the turn over of the organization for last three years has been written as Rs. 5.00 Crores for last three years (2006-07, 2007-08, 2008-09). Where as in para 7.2 of RFP while defining the evaluation criteria you defined as 5 marks to > Rs. 5.00 Crores, 3 marks for 1-5.00 Crores, 2 marks Rs. 50.00 Lakh - 100 Lakh & only 1 mark for the turn over of Rs 50.00 Lakh. This means those having turn over of Rs. 50 lakh & above are eligible. PI adopt same criteria as adopted by MoHFW for	• Integrated Management Group • Indian Institute of Development Management	For revised turnover criteria for pre-qualification please refer to the section 'Key Decisions Taken' in this document.

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Sl. No.	Pg. No.	Clause #	Query	Name of the Firm	Response from ORGI
			NRHM. • If any agency has a turnover of INR 50 lakh can they may be allowed to bid for only one zone		

2. KEY DECISIONS TAKEN:

a. Revised Turnover- Pg 7, Section 2 pt.3 Pre Qualification/ Eligibility Criteria

- Survey Agency applying for allocation of one zone only should have a minimum average annual turnover of Rs. 2 Crores (Rupees Two Crores) from survey related activities during the last three years (i.e. 2006-07, 2007-08 & 2008-09)
- Survey Agency applying for allocation of two zones - should have a minimum average annual turnover of Rs. 4 Crores (Rupees Four Crores) from survey related activities during the last three years (i.e. 2006-07, 2007-08 & 2008-09)

b. Unique teams are required to be proposed for each zone applied for by the Survey Agency .However :-

Case 1: If Survey Agency applies for allocation of only one zone and submits the proposal for more than one zones (not more than 3), than SA may propose only one unique team.

Case 2: If Survey Agency applies for allocation of two zones, and submits the proposal for three zones, at least two unique teams shall be proposed since the maximum numbers of zones that shall be allocated to any one agency are restricted to two.

c. Revision in Technical Evaluation Criteria under the ‘A. Organization/ Agency profile’ – based on the changed pre-qualification criteria – it has been decided to revise the technical evaluation criteria as provided below:

Revised technical evaluation criteria for Turnover criteria (in Rs.): (Pg. 16, Section 7.2, S.No.2)

- For agencies applying for allocation of one zone

• >5 crores = 5
• 3-5 crores = 3
• 2-3 crores = 2
• 2 crores = 1

- For agencies applying for allocation of two zones

• >7 crores = 5
• 5-7 crores = 3
• 4-5 crores = 2
• 4 crores = 1

d. Changed Key Events and Dates

1.	Last date for submission of Bids	11:00 hours on 9th December, 2009 at Joint Director (Hqrs.), ORGI, 2A-Mansingh Road, New Delhi – 110 011
2.	Opening of Pre Qualification Bids (The results will be put on the website)	12:00 hours on 9th December, 2009 at Joint Director (Hqrs.), ORGI, 2A-Mansingh Road, New Delhi – 110 011
3.	Opening of Technical Bids only for those who qualify the Pre Qualification Criteria (The results will be put on the website)	15:00 hours on 10th December, 2009 at Joint Director (Hqrs.), ORGI, 2A-Mansingh Road, New Delhi – 110 011
4.	Technical Presentation	14th – 15th December, 2009 10 am onwards at ORGI, 2A-Mansingh Road, New Delhi – 110 011
5.	Date, Time and Venue for opening of Financial / Commercial Bid for technically qualified bidders shall be put on the website. Date, Time and Venue for Pre-contract / negotiation discussion shall be intimated in the meeting for opening of Financial/ Commercial Bid.	