



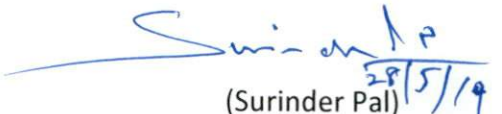
OFFICE OF THE REGISTRAR GENERAL, INDIA
(Government of India, Ministry of Home Affairs)
West Block – I, R.K.Puram, New Delhi – 110 066

File No. A 13014/18/2018 - Adm. V

Dated 28.05.2019

Web Circular

The draft Transfer Policy for Group 'C' employees in Office of the Registrar Genral, India has been approved by Registrar General & Census Commissioner of India and the same is placed on the website of the Registrar General, India for 15 days for inviting comments from the stakeholders before the draft transfer policy is finalized. Comments/ suggestions on the proposed Transfer Policy for Group 'C' employees may be forwarded to Ad.V Section within the period as stipulated above.


(Surinder Pal) 28/5/19
Assistant Director (AD.V)

To,

Sh. M.S.Thapa : with request to upload the web Circular and enclosed draft
Technical Director Transfer Policy on website of Office of the Registrar Genral, India.
DP Division,
Shastri Park,
New Delhi.



OFFICE OF THE REGISTRAR GENERAL, INDIA
(Government of India, Ministry of Home Affairs)

R. K. Puram, New Delhi-110016

No 13014/18/2018-Ad.IV

Dated

OFFICE MEMORANDUM

Subject:- Draft transfer policy of Group C officials in the Office of Registrar General, India and its Directorates.

Need for a transfer policy

The Office of the Registrar General, India has its Headquarter office in New Delhi (ORGI(HQ)) and subordinate offices called Directorates of Census Operations (DCOs) located in different States/UTs (except in the case of Dadar and Nagar Haveli and Daman & Diu, which are controlled by the DCO Gujarat with HQrs at Gandhinagar). Vide the Office Memorandum No A-22012/3/2017-Ad III/262 dated 19th March 2018 a transfer policy was issued for effecting transfer of employees in Group A& B who have all India transfer liability. Subsequently, a need was felt and also a direction has been given by Hon'ble CAT Ernakulam, Bench in OA No. 180/00858/2018 vide order dated 28.03.2019 for framing guidelines to regulate the transfer of Group C employees.

2. Scope

The policy guidelines shall be applicable to all the employees holding Group C posts and posted in ORGI (HQ)/ Directorates, whose cadre controlling authority is either ORGI (HQ) or Directorates.

3. Objective

The aim of transfer policy is to provide a broad and transparent approach for transfer of Group C employees in the ORGI (HQ)/ Directorates.

4. Transfer

As Group C posts do not have all India transfer liability, while framing transfer policy of Group A and B posts, the Group C posts were not considered in the transfer policy.

It is pertinent to mentioned that cadre of Group C posts is maintained in respective Directorates/ORGI. The employees serving in these posts have their seniority in respective DCOs/ORGI(HQ) and accordingly, they are promoted in their respective DCOs/ORGI(HQ). Transfer of these employees from one DCO to another DCO or from DCO to ORGI and vice versa affects the seniority and promotion prospects of other employees in the same grade and feeder grade. In light of this perspective, transfer in Group C posts cannot be made, except for rarest cases in public interest/ administrative exigencies.

5. Temporary Transfer:

The measure of temporary transfer may be adopted in public interest on humanitarian grounds to mitigate hardship of the employees and at times for administrative exigencies. Temporary transfer may be considered initially for a period upto one year and thereafter, may be extended from time to time depending upon the circumstances.

6. Transfer committee

A committee under the Chairpersonship of Director/ Deputy Secretary with two other members of the level of Under Secretary will consider each of the requests received in this regard to identify the relative merit of the requests and submit a report to the concerned administrative branch. The report will be placed before RG & CCI for a suitable decision in the matter.

7. Power to Relax

Notwithstanding any provision in this policy, the Registrar General and Census Commissioner, India, in exigency of work or in public interest, may relax any provision of this policy.

8. This issues with the approval of RG & CCI.

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