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### EDP CIRCULAR-12

#### Sub: Household Project Image Based ICR Form Processing- Important Guidelines

As you are aware, the scanning and ICR of the Household Schedules, canvassed during the Population Enumeration phase of Census 2011 is commencing at all the Data Centres. The System Operation Group of each data Center was instructed to install EFLOW (**Trial CAB** Released on 8<sup>th</sup> August 2011 and **Production CAB** on 1<sup>st</sup> September 2011) for Household Project (Population Enumeration) Phase-1 along with software engineers and also to organize trial run along with the operators training.

2. Based on the feedback received so far from the Data Centers, it may be inferred that the installation of First Release of eFlow CAB for Household Project is complete and operational. Staff is well equipped after getting live training to handle different stations of the workflow and MIS reports are being generated using Census 2011 statistical reports (similar to House List e Flow). It seems that the workflow has stabilized and we can commence the actual production. Besides this, the "No Connection" error has been resolved by deploying the 4.6 build of e Flow software. The on-line updating of Directory for new names expected to be encountered in Religion, SC/ST is being implemented and CAB (Cabinet for complete application software) for Computer Assisted Coding (CAC) will be sent to all Data Center once normal production is stabilized. Hence it has been decided that the actual production run except CAC may be taken up immediately, i.e., before 20<sup>th</sup> September 2011. You must chalk out the deployment plan for three shifts (24 by 6) of operation including the SI's manpower. Center wise List of the manpower to be deployed by the SI as well as availability of system to SI is placed as Annexure-I.

3. Pending Backup process in respect of House list and NPR Project and cleaning up of the disk space shall be concluded on top priority and this activity shall be pursued parallelly.

4. The major features of Household Project Form Processing and few important operational guidelines are appended. These may be circulated amongst all the concerned Data Center staff. However you are also advised to keep on visiting Census Intranet on website: <http://www.censusindia.gov.in> for further releases and updation. However, the main aspects of the current project are briefly summarized below.

- i. The basic production norms are very simple, as the e-Flow work in all respect should be completed within eight months starting from 7th September 2011.
- ii. Data Center must be functional and operational for 24 by 6 and if need be then 24 by 7 too.
- iii. M/s HCL officials will handle the Entire Tiling and Completion work.
- iv. Quality Assurance and Computer Assisted Coding will be done by DCO officials.
- v. Initially, i.e., in the first 15-20 days, DCO officials will be handling and imparting the training to identified operators of M/s HCL to take over the task of the Manual ID, Exception and Custom Stations.

