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 गृह मंत्रालय / Ministry of Home Affairs  
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## SOCIO-ECONOMIC AND CASTE CENSUS – CIRCULAR No. 2

### Subject: Field-work and data uploading in a few special situations.

After commencement of field-work, a few references are being received from different DCOs on the methodological issues of indexing operations, conducting field-work and data uploading in a few special situations. The methodologies of dealing with these special situations are explained below.

#### Field-work in coastal villages:

2. In almost all the places, the indexing operation is carried out using the scanned NPR images and the households are tagged with the households listed in the Abridged Houselist (AHL). However, for the coastal villages, the NPR data was collected in 2009 using a different code structure. Moreover, NPR text data is available for the coastal villages. In the SECC, the software developed has provision for fetching images scanned, but not text data. Due to all these reasons, queries were raised on how the SECC work would be carried out in the coastal villages. It has been decided that, for the coastal villages, where images of the NPR Household Schedules are not available, the following methodology will be adopted in the SECC fieldwork:

- a. The EB/Sub-Block carved out in the Population Enumeration Phase of Census 2011 will be used in SECC also to ensure complete coverage. Thus, in all cases, the location codes will be of the PE phase of Census 2011.
- b. If the NPR households cannot be tagged/ indexed with the households listed in the Abridged Houselist, then the EB/ Sub-Block will be considered in a manner similar to the EBs for which no NPR data is available. In other words, canvassing of all the questions of the SECC will have to be done afresh for all the households of these EBs/ Sub-Blocks.
- c. A list of EBs where household data could not be tagged/ indexed is to be maintained, so that the possibility of tagging the NPR and SECC data through some alternative means can be explored separately.

#### SECC data entry and data uploading for depopulated/ uninhabited EBs:

3. As you are aware, the EBs formed during the Census include the EBs carved out for **uninhabited** revenue villages also. Further, Household Schedules, AHL, working sheets and enumerators abstracts are filled with clear description "uninhabited EB" written on them. However, in the SECC, the unit of data collection in the Hand-Held Device is household. It has been asked how data will be recorded in the HHD in these uninhabited EBs, where there is no household. The procedure of field-enumeration in the SECC will be as under:

*18. Upload on web  
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 by (Ran)*

